



**BUSINESS LICENSE COMMISSION**  
**COUNTY OF LOS ANGELES**  
374 KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CA 90012  
(213) 974-7691



March 17, 2015

Asian Pacific Women's Center, Inc.  
Judy Lam  
244 S. San Pedro St., Ste 504  
Los Angeles, CA 90012

MEMBERS  
**SARA VASQUEZ**  
*PRESIDENT*  
**RENÉE CAMPBELL**  
*VICE-PRESIDENT*  
**SHAN LEE**  
*SECRETARY*  
**JAMES BARGER**  
*COMMISSIONER*  
**GENEVIEVE MORRILL**  
*COMMISSIONER*

**APPLICATION FOR NOTICE OF INTENTION TO SOLICIT  
AND INFORMATION CARD**

Dear Applicant:

The Business License Commission will hold a hearing on the above matter on **Wednesday, April 8, 2015 at 9:00 a.m.** in Room 374-A, 500 West Temple Street, Los Angeles, CA 90012. Your presence is requested at this hearing. If you are unable to attend you may authorize a representative to appear on your behalf. The representative must present a signed and duly notarized letter giving authorization and the reasons you are unable to appear.

**RIGHT TO REPRESENTATION / FOREIGN LANGUAGE SPEAKERS**

**You have the right to be represented at this hearing by an attorney or other individual of your choosing and at your own cost.** In the absence of a representative, you must represent yourself and the hearing will proceed as scheduled.

If you require a translator, you must arrange at your own cost to have present at the hearing either **a professional/certified interpreter or other person who is fluent in both English and your native language.** If you are unable to locate an interpreter, please contact our office and you will be provided a list of interpreting services.

Parking is available at your cost; a map is enclosed for your convenience. **Please note proceedings begin promptly at 9:00 a.m. The Business License Commission reserves the right to reschedule your hearing to a later date for failure to timely appear.**

Sincerely,

SARA VASQUEZ  
President

Lupe Duron  
Commission Services

**NOTICE OF INTENTION TO SOLICIT**

To Appeal or Solicit for  
Charitable Purposes in the  
UNINCORPORATED Portions of the  
COUNTY OF LOS ANGELES  
**BUSINESS LICENSE COMMISSION**  
374 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles CA 90012  
Telephone: 213/974-7691

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15+  
**ALL QUESTIONS MUST BE ANSWERED, PLEASE TYPE OR PRINT.**

(Los Angeles County Code, Volume 3, Title 7, Chapter 7-24 requires that this Notice of Intention to be filed at least 30 days prior to beginning your solicitation or advertisement for your fund-raising activity. No advertisement or solicitation may begin until this office has issued an Information Card. "No" or "None" may be written where appropriate on this form. Additional Information may be added on separate sheets; however *do not* add separate sheets in lieu of answering the questions on this form.)

1. Asian Pacific Women's Center, Inc. When organized: 1993  
(Full Name of Organization) Incorporated: 1992  
Yes No
2. 244 S. San Pedro St. Suite 504, Los Angeles, CA 90012  
(Address: Street, City and Zip Code) (Telephone - Daytime)
3. Judy Lam, as above 213-250-2977  
(Name of Person in Charge of Appeal - Address and Zip Code) (Telephone - Daytime and E-mail Address)
4. TO CONDUCT OR SOLICIT: General Appeal  
(If only to solicit funds, it would be a General Appeal, if a specific event, state type of event)
5. WHERE and WHEN this fund-raising activity will be held: throughout Los Angeles County  
(If specific event, exact dates)
6. Solicitation/Advertisement starts When issued; ends 1 year from issue date  
(Specific date, or when issued) (Last day of specified event)
7. SPECIFIC Purpose of this Solicitation: fundraising for programs and general operation
8. ANTICIPATED Gross Goal (Before deducting expenses): \$ 125,000 \$ \_\_\_\_\_ \$ \_\_\_\_\_  
(LOCAL) (STATE) (NATIONAL)
9. If this solicitation or activity is conducted on behalf of another organization, give its name and address and enclose a copy of a letter of authorization from organization(s). \_\_\_\_\_
10. Solicitation/Advertisement to be made by means of (indicate by checking below):  
(X) Volunteer Solicitors (X) Box Office Sales (X) Posters (X) Bulletins  
( ) Paid Solicitors (X) Telephone (X) Newspapers  
(X) Personal Approach (X) Radio/Television (X) Mail  
Other \_\_\_\_\_ methods \_\_\_\_\_ (specify):  
social media, website, emails
11. Admission: \$ \_\_\_\_\_ Tickets \_\_\_\_\_ Invitations \_\_\_\_\_ No. Printed \_\_\_\_\_  
Numbered \_\_\_\_\_

SPECIFY PER PERSON  
PER COUPLE

Selling prices: (Ads, cookies, etc.) \_\_\_\_\_

Games: \_\_\_\_\_

Cost of Carnival Tickets: \_\_\_\_\_

Rides: \_\_\_\_\_

[As amended March 4, 2006]

**BY-LAWS  
OF  
ASIAN PACIFIC WOMEN'S CENTER, INC.  
A California Nonprofit Public Benefit Corporation  
(hereinafter called the "Corporation")**

**ARTICLE I  
NAME**

The name of this Corporation is Asian Pacific Women's Center, Inc.

**ARTICLE II  
OFFICES OF THE CORPORATION**

**Section 1. Principal Office**

The principal office for the transaction of the activities and affairs of the Corporation (principal office) is located at 1145 Wilshire Boulevard, First Floor, Los Angeles, California, 90017. The Board of Trustees may change the principal office from one location to another. Any change of location of the principal office shall be noted by the secretary on these By-laws opposite this Section, or this Section may be amended to state the new location.

**ARTICLE III  
PURPOSES**

**Section 1. General Purposes**

This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

This Corporation is organized for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States internal revenue law. Notwithstanding any other provision of these articles, this Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this Corporation and the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States internal revenue law, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

No substantial part of the activities of this Corporation shall consist of lobbying or propaganda, or otherwise attempting to influence legislation, except as provided in section 501(h) of the Internal Revenue Code of 1986, and this Corporation shall not participate in or

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## **B. Specific Powers**

Without prejudice to the general powers set forth in these By-laws, but subject to the same limitations, the Board shall have the power to:

(1) Appoint and remove, at the pleasure of the Board, all the Corporation's officers, agents, and employees; prescribe powers and duties for them that are consistent with law, with the articles of incorporation, and with these By-laws; and fix their compensation.

(2) Borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, and other evidences of debt and securities.

### **Section 2. Number and Qualification of Trustees**

The Board shall consist of at least three (3) but no more than fifteen (15) trustees until changed by amendment to these By-laws. The exact number of trustees shall be fixed within those limits by a resolution adopted by the Board. The qualification for trustees are that they have demonstrated a commitment to support and promote the purposes for which this Corporation was formed as set forth in Article II.

### **Section 3. Election, Designation, and Term of Office**

Trustees may be appointed by two-thirds (2/3) of the Board at any regularly called meeting. Each such trustee shall hold office for three years, such years do not include time served as an officer.

### **Section 4. Resignations**

Except as provided below, any trustees may resign by giving written notice to the president or the secretary of the Board. The resignation shall be effective when notice is given unless it specifies a later time for the resignation to become effective. If a trustee's resignation is effective at a later time, the Board may elect a successor to take office as of the date with the resignation becomes effective. Except on notice to the Attorney General of California, no trustee may resign if the Corporation would be left without a duly elected trustee or trustees.

### **Section 5. Removal**

Removal of a board member is to be at the discretion of the Board by a two-thirds (2/3) vote of the entire Board.

### **Section 6. Vacancies**

Any vacancy of the Board resulting from any cause may be filled by remaining members of the Board. A person who is elected to fill a vacancy shall serve as a trustee for the remainder of the term of office of the trustees and until his or her successor is elected by the trustees of the Corporation.

(with confirmation receipt), or telegraph shall be delivered, telephoned, or given to the telegraph company at least forty-eight (48) hours before the time set for the meeting.

### **(c) Notice Contents**

The notice shall state the time of the meeting, and the place if the place is other than the principal office of the Corporation. It need not specify the purpose of the meeting.

### **F. Quorum**

A majority (fifty percent plus one) of the authorized number of trustees shall constitute a quorum for the transaction of business, except to adjourn. Every action taken or decision made by a majority of the trustees present at a duly held meeting at which a quorum is present shall be the act of the Board, subject to the more stringent provisions of the California Nonprofit Public Benefit Corporation Law, including, without limitation, those provisions relating to (1) approval of contracts or transactions in which a trustee has a direct or indirect material financial interest, (2) approval of certain transactions between corporations having common trusteeships, (3) creation of and appointments to committees of the Board, and (4) indemnification of trustees. A meeting at which a quorum is initially present may continue to transact business, despite the withdrawal of trustees, in any action taken or decision made is approved by at least a majority of the required quorum for that meeting.

### **G. Attendance**

Trustees are required to attend eight of the ten regularly scheduled meetings per year. Notification must be provided to the Secretary for any planned absence of a regularly scheduled meeting. The Secretary will review attendance each quarter and report the Board the attendance of each trustee. The Board will, upon review of the report, consider the possible removal of trustees with deficient attendance records.

### **H. Action Without a Meeting**

Any action that the Board is required or permitted to take may be taken without a meeting if all members of the Board consent in writing to the action; provided, however, that the consent of any trustee who has a material financial interest in a transaction to which the Corporation is a party and who is an "interested trustee" as defined in section 5233 of the California Corporations Code shall not be required for approval of that transaction. Such action by written consent shall have the same force and effect as any other validly approved action of the Board. All such consents shall be filed with the minutes of the proceedings of the Board.

### **I. Reimbursement**

No trustee shall receive any compensation for his services as a trustee unless such compensation is authorized by resolution of the Board. Trustees may be reimbursed for any expenses of attendance at meetings of the Board. Nothing herein contained shall be construed to preclude an trustee from serving the Corporation in any other capacity and receiving compensation therefore provided such payment is not inconsistent with California Corporation Code Section 5233.

## **Section 7. Responsibilities of Officers**

### **A. President**

Subject to such supervisory powers as the Board may give to the Chair of the Board, if any, and subject to the control of the Board, the president shall be the general manager of the Corporation and shall supervise, direct, and control the Corporation's activities, affairs, and officers. The president shall have such other powers and perform such other duties as the Board or the By-laws may prescribe.

### **B. Vice President**

If the president is absent or disabled, the vice president, if any, in order of their rank as fixed by the Board, or, if not ranked, a vice president designated by the Board, shall perform all duties of the president. When so acting, a vice president shall have all powers of and be subject to all restrictions on the president. The vice president shall have such other powers and perform such other duties as the Board or the By-laws may prescribe.

### **C. Secretary**

#### **(1) Book of Minutes**

The secretary shall keep or cause to be kept, at the Corporation's principal office or such other place as the Board may direct, a book of minutes of all meetings, proceedings, and actions of the Board, of committees of the Board, and of members' meetings. The minutes of meetings shall include the time and place that the meeting was held, whether the meeting was annual, regular, or special, and if special, how authorized, the notice given, the names of those present at Board and committee meetings, and the number of persons present or represented at members' meetings. The secretary shall keep or cause to be kept, at the principal office in California, a copy of the articles of incorporation and By-laws, as amended to date.

#### **(2) Notices**

The secretary (or president) shall give, or cause to be given, notice of all meetings of members, of the Board and of committees of the Board required by these By-laws be given. The secretary shall have such other powers and perform such other duties as the Board or the By-laws may prescribe.

### **D. Treasurer**

#### **(1) Books of Account**

The treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Corporation's properties and transactions. The treasurer shall send or cause to be given to the members and trustees such financial statements and reports as are required to be given by law, by these By-laws, or by the Board. The books of account shall be open to inspection by an trustee at all reasonable times.

## **ARTICLE VII RECORDS AND REPORTS**

### **Section 1. Maintenance of Corporate Records**

#### **A. Records Kept**

The Corporation shall keep:

- (1) Adequate and correct books and records of account; and
- (2) Written minutes of the proceedings of the Board, and committees of the Board.

#### **B. Inspection by Trustees**

Every trustee shall have the absolute right at any reasonable time to inspect the Corporation's books, records, documents of every kind, physical properties, and the records of each of its subsidiaries. The inspection may be made in person or by the trustee's agent or attorney. The right of inspection includes the right to copy and make extracts of documents.

## **ARTICLE VIII RESOLUTIONS**

The Board may pass any resolution at any duly called and noticed meeting by majority vote to further the purposes of the Corporation.

## **ARTICLE IX AMENDMENTS**

These By-laws may be amended at any duly called and noticed meeting by majority vote of the entire Board.

1718047

ARTICLES OF INCORPORATION OF  
ASIAN PACIFIC WOMENS' CENTER, INC.

ARTICLE I

The name of this corporation is Asian Pacific Womens' Center, Inc.

ARTICLE II

This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law of California for charitable purposes.

ARTICLE III

The specific purposes of this corporation are:

- (1) To improve housing, economic and social conditions of the residents of the City and County of Los Angeles or such other communities as the Board of Directors may designate, including members of the minority community, women head of households, and abused women, and to foster and promote community-wide interest and concern for the problems of said residents to the end that housing and economic opportunities may be integrated and expanded. In furtherance of its objective, the corporation may acquire, rehabilitate, develop and/or construct, rental housing, either multifamily or single family to be rented to persons of low, very

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ARTICLE V

A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986 for the corresponding provision of any future United States Internal Revenue Law.

B. No substantial part of the activities of this corporation shall consist of the carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in or interfere in any political campaign (including the publishing or distributing of statements) on behalf of any candidate for public office.

ARTICLE VI

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable

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10-680474

State of California  
Secretary of State



**ENDORSED - FILED**  
In the office of the Secretary of State  
of the State of California

JUN 7 2010

**STATEMENT OF INFORMATION**  
(Domestic Nonprofit, Credit Union and Consumer  
Cooperative Corporations)

Filing Fee: \$20.00. If amendment, see instructions.

**IMPORTANT — READ INSTRUCTIONS BEFORE COMPLETING THIS FORM**

This Space For Filing Use Only

1. **CORPORATE NAME** (Please do not alter if name is preprinted.)

N

C1718047

PB

NCD

ASIAN PACIFIC WOMEN'S CENTER, INC.  
1145 WILSHIRE BLVD., SUITE 102  
LOS ANGELES, CA 90017

**DUE DATE:**

**COMPLETE PRINCIPAL OFFICE ADDRESS** (Do not abbreviate the name of the city. Item 2 cannot be a P.O. Box.)

2. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY

CITY

STATE

ZIP CODE

1145 WILSHIRE BLVD., #102

LOS ANGELES

CA

90017

3. MAILING ADDRESS OF THE CORPORATION, IF REQUIRED

CITY

STATE

ZIP CODE

SAME AS ABOVE

**NAMES AND COMPLETE ADDRESSES OF THE FOLLOWING OFFICERS** (The corporation must have these three officers. A comparable title for the specific officer may be added, however, the preprinted titles on this form must not be altered.)

4. CHIEF EXECUTIVE OFFICER/

ADDRESS

CITY

STATE

ZIP CODE

JUDY LAM

1145 WILSHIRE BLVD., #102

LOS ANGELES

CA

90017

5. SECRETARY/

ADDRESS

CITY

STATE

ZIP CODE

JERRY BAIK

1145 WILSHIRE BLVD., #102

LOS ANGELES

CA

90017

6. CHIEF FINANCIAL OFFICER/

ADDRESS

CITY

STATE

ZIP CODE

SYNDI DRISCOLL

1145 WILSHIRE BLVD., #102

LOS ANGELES

CA

90017

**AGENT FOR SERVICE OF PROCESS** (If the agent is an individual, the agent must reside in California and Item 8 must be completed with a California street address (a P.O. Box address is not acceptable). If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 8 must be left blank.)

7. NAME OF AGENT FOR SERVICE OF PROCESS

CAROLINE CHOE

8. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL

CITY

STATE

ZIP CODE

1145 WILSHIRE BLVD., SUITE 102

LOS ANGELES

CA

90017

**DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT** (California Civil Code section 1350, et seq.)

9. ☐ Check here if the corporation is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act and proceed to Items 10, 11 and 12.

**NOTE:** Corporations formed to manage a common interest development must also file a Statement by Common Interest Development Association (Form SI-CID) as required by California Civil Code section 1363.6. Please see instructions on the reverse side of this form.

10. ADDRESS OF BUSINESS OR CORPORATE OFFICE OF THE ASSOCIATION, IF ANY

CITY

STATE

ZIP CODE

11. FRONT STREET AND NEAREST CROSS STREET FOR THE PHYSICAL LOCATION OF THE COMMON INTEREST DEVELOPMENT  
(Complete if the business or corporate office is not on the site of the common interest development.)

CITY AND ZIP CODE

12. NAME AND ADDRESS OF ASSOCIATION'S MANAGING AGENT, IF ANY

CITY

STATE

ZIP CODE

13. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

03/08/2010

CAROLINE CHOE

VICE PRESIDENT

DATE

TYPE/PRINT NAME OF PERSON COMPLETING FORM

TITLE

SIGNATURE

SI-100 (REV 01/2008)

APPROVED BY SECRETARY OF STATE



# BUSINESS LICENSE COMMISSION

## COUNTY OF LOS ANGELES

374 KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CA 90012  
(213) 974-7691



March 17, 2015

Asian Pacific Women's Center, Inc.  
Judy Lam  
244 S. San Pedro St., Ste 504  
Los Angeles, CA 90012

MEMBERS  
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COMMISSIONER

### APPLICATION FOR NOTICE OF INTENTION TO SOLICIT AND INFORMATION CARD

Dear Applicant:

The Business License Commission will hold a hearing on the above matter on **Wednesday, April 8, 2015 at 9:00 a.m.** in Room 374-A, 500 West Temple Street, Los Angeles, CA 90012. Your presence is requested at this hearing. If you are unable to attend you may authorize a representative to appear on your behalf. The representative must present a signed and duly notarized letter giving authorization and the reasons you are unable to appear.

### RIGHT TO REPRESENTATION / FOREIGN LANGUAGE SPEAKERS

You have the right to be represented at this hearing by an attorney or other individual of your choosing and at your own cost. In the absence of a representative, you must represent yourself and the hearing will proceed as scheduled.

If you require a translator, you must arrange at your own cost to have present at the hearing either a **professional/certified interpreter or other person who is fluent in both English and your native language**. If you are unable to locate an interpreter, please contact our office and you will be provided a list of interpreting services.

Parking is available at your cost; a map is enclosed for your convenience. **Please note proceedings begin promptly at 9:00 a.m.** The Business License Commission reserves the right to reschedule your hearing to a later date for failure to timely appear.

Sincerely,

SARA VASQUEZ  
President

Lupe Duron  
Commission Services

of  
California

SECRETARY OF STATE

CERTIFICATE OF STATUS  
DOMESTIC CORPORATION

I, **BILL JONES**, Secretary of State of the State of California, hereby certify:

That on the 7TH day of JANUARY, 19 93.

**ASIAN PACIFIC WOMENS' CENTER, INC.**

became incorporated under the laws of the State of California by filing its Articles of Incorporation in this office; and

That no record exists in this office of a certificate of dissolution of said corporation nor of a court order declaring dissolution thereof, nor of a merger or consolidation which terminated its existence; and

That said corporation's corporate powers, rights and privileges are not suspended on the records of this office; and

That according to the records of this office, the said corporation is authorized to exercise all its corporate powers, rights and privileges and is in good legal standing in the State of California; and

That no information is available in this office on the financial condition, business activity or practices of this corporation.

IN WITNESS WHEREOF, I execute this  
certificate and affix the Great Seal  
of the State of California this  
8TH day of DECEMBER, 1995

*Bill Jones*  
BILL JONES  
Secretary of State



**Internal Revenue Service**

**Department of the Treasury  
P. O. Box 2508  
Cincinnati, OH 45201**

**Date:** June 20, 2005

**ASIAN PACIFIC WOMENS CENTER INC  
1145 WILSHIRE BLVD  
LOS ANGELES CA 90017-1900**

**Person to Contact:**

**Stephanie Swartzbaugh 31-07594  
Customer Service Specialist**

**Toll Free Telephone Number:**

**8:30 a.m. to 5:30 p.m. ET  
877-829-5500**

**Fax Number:**

**513-263-3756**

**Federal Identification Number:**

**93-1102854**

**Dear Sir or Madam:**

This is in response to your request of June 20, 2005, regarding your organization's tax-exempt status.

In December 1993 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

*Janna K. Skufca*

Janna K. Skufca, Director, TE/GE  
Customer Account Services

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